

Capital Expenditure Committee
Minutes January 13, 2016
Town Center Flint Room

Present: Brian Bartkus (BB), Dan Brosgol (DB), Jim O'Neil (JO), Paul Mortenson (PM), Barbara Perry (BP), Eric Dahlberg (ED), William Moonan (WM), and Mary Ellen Carter (MEC).

Missing: Tony Battaglia (TB),

Other Attendees: Rick Reed (RR) (Town Manager), Michael Rosen (MR) (Assistant Town Manager).

1. Meeting called to order at 7:36pm
2. Updated proposed FY17-FY22 projects
 - a. Space needs task force report finalized (January 2, 2016). The outcome was to move forward with the Lane School addition. The next step is to get proposals/pricing.
 - b. DB provided some context for the project: new housing developments that have happened and what are in the pipeline and/or could be developed. The project suggests 5-6 new classrooms.
 - c. BP recommended that there be a presentation about the details of the project prior to Annual Town Meeting. JO suggests we wait until the task force has more information. BB recommended that we have the warrant report that our recommendation will be provided at Town Meeting.
 - d. DB explained the modular classroom changes with \$120,000 for the Davis School in the current plan and the modular classrooms for Lane School be eliminated.
 - e. Motion to approve four changes in capital plan (Davis modular classrooms added \$120,000; removal of Town Hall interior repairs \$128,423; removal of School Feasibility Study \$81,720; reduction of Townwide Communications project to \$1,348,860) made by MEC, second DB. Vote 8-0-0.
3. School committee chair letter regarding elevator for press box.
 - a. BB provided background on the letter, the motivation for which was to ensure that the school committee's position was clarified. There was a short discussion about the funding issues around the project. The committee will revisit the project if it is brought forward again.
4. Discuss Draft Committee Report for ATM Warrant.
 - a. WM provided suggestion that we start with overarching issues and then go project by project. Overarching issue: there is a 6-year plan, there should be greater discussion of that plan in the warrant, and include explanations for larger items.
 - b. Committee members provided suggestions on the wording of the report.

- c. MR will update the draft report based on suggestions.
- 5. Approval of minutes of December 16, 2015.
 - a. Motion to approve December 16, 2015 minutes as amended made by DB, second BP. 8-0-0.
- 6. New Business.
 - a. Propose a future meeting with Superintendent Sills to present Space Needs Task Force recommendations.
- 7. Upcoming meetings
 - a. Next meeting date proposed for February 3, 2016.
- 8. Motion to adjourn made by PM, seconded by DB. Meeting adjourned at 10:10 pm by a vote of 8-0-0.

Submitted by Mary Ellen Carter

Minutes approved on February 3, 2016